

Membership – The Institutional Effectiveness Committee is comprised of the following members: President; Vice Presidents; deans of the various divisions; Director of Distance Education; Director of Planning/ Research/Institutional Effectiveness; Director of Information Services; Director of Athletic Operations; Registrar; Director of Greene County Center; Director of Institutional Advancement; chairpersons of the Academic Affairs subcommittees; chairperson of the College Executive Committee; president of the LCC Association of Educational Office Professionals; president of the Student Government Association (SGA); and a representative(s) of the Board. The Director of Planning/Research/ Institutional Effectiveness chairs the committee.

The committee, with the approval of the President, appoints ad hoc committees as needed. Members of the ad hoc committees may be selected from employees of the College, students, or trustees, but any ad hoc committee is chaired by a member of the Institutional Effectiveness Committee. Members are recommended by the Director of Planning, Research and Institutional Effectiveness to the President for appointment in the spring and begin serving the first day of fall semester.

Scope of Authority – The committee has the authority to make recommendations concerning institutional effectiveness to the Administrative Council.

The committee conducts an annual review of the Institutional Effectiveness Committee's purpose, structure, and effectiveness.

QEP Review Committee

Purpose – The QEP Review Committee is responsible for monitoring implementation and evaluating the College's Quality Enhancement Plan. In doing so, it uses a comprehensive approach, taking into account not only the resources and processes of education but also the evaluation of the results of the plan's interventions. The QEP Review Committee makes recommendations for improvements to the QEP. The QEP Review Committee includes the following responsibilities:

- A. Ensure continued involvement of faculty, staff, students, administrators, and others.
- B. Monitor the data for assessment of student learning outcomes.
- C. Monitor procedures for evaluating the extent to which outcomes have been achieved.
- D. Monitor the budget to ensure adequate personnel and resources for continuation of the Plan.

Membership – The QEP Review Committee is comprised of the following members: Vice President of Academic and Student Services, Dean of Arts and Sciences, Dean of Student Services, Director of Planning, Research, and Institutional Effectiveness, Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) College Liaison, College Achievement Coach, QEP Director, Director of Learning Assistance Program, Statistician (Math

Instructor), Lead Developmental Math Instructor, one Developmental Math Instructor, Lead Supplemental Instructor, Counselor, Research Coordinator, and one other faculty member. The QEP Director chairs the committee.

The committee, with the approval of the President, appoints ad hoc committees as needed. Members of the ad hoc committees may be selected from employees of the College, students, or trustees, but any ad hoc committee is chaired by a member of the Committee. Members are recommended by the QEP Director (Chair) to the President for appointment in the spring and begin serving the first day of fall semester.

Scope of Authority – The committee has the authority to make recommendations concerning implementation strategies to the President. The committee conducts an annual review of the QEP Review Committee's purpose, structure, and effectiveness.

Residence Committee

Purpose – The Residence Committee is appointed by the President of the College to hear appeals by students or prospective students regarding residence classification or reclassification for tuition purposes.

Membership – The Residence Committee is comprised of the Dean of Student Services, chairperson; the Vice President of Academic and Student Services, and the Vice President of Administrative Services.

Scope of Authority – The committee interprets the language of G.S. 116-143.1 and makes recommendations to the President for the classification of students as residents or nonresidents when a classification by the Director of Admissions/Enrollment Management is appealed.

Safety Committee

Purpose – This committee develops a safety plan for inclusion in the Emergency Response Plan; ensures the design of building exit routes and ensures that these routes are posted in strategic locations in each building; develops procedures for removal of hazardous waste; and assists in designing accounting procedures for tracking accidents, criminal incidences, and other procedures as required by law.

Membership – The Safety Committee is comprised of the Vice President of Administrative Services, Dean of Health Sciences, Director of Maintenance, Director of Safety, Chief of Security, ADA Evening Counselor and building representatives recommended by the Vice President of Administrative Services for appointment by the President. These appointments are made in the fall and become effective during fall semester. The chairperson of this committee is elected by the committee at its last meeting in the spring and begins service the first day of fall semester.